

**BILBAO TURISMO**

Plaza Ensanche, 11 - 48009 Bilbao

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**Authorization request for using photographs belonging to Bilbao Turismo**

Request number ..... (to be filled in by Bilbao Turismo)

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**Applicant details**

(name, surname, address, telephone, fax and email)

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**Reason for the request**

(name of the paper and publication date)

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**Where the request material will be used**

Poster  Programme  Website  invitations  Publications

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**I have read and accept in full the terms and conditions set out below**

Signature and position of the party filing the request

.....Date:.....

Once the request has been submitted and studied by Bilbao Turismo, the party in question shall be notified by the former of its decision regarding the requested use.

**TERMS AND CONDITIONS FOR USING THE PHOTOGRAPHS BELONGING TO BILBAO TURISMO**

The party filing the request hereby undertakes to solely and exclusively use the photographs in the manner and for the purposes described above. The party in question likewise guarantees that its representatives, agents, associates, etc., shall not use the material for any purpose than the authorised one. Any use that is different or amend or extends the request use shall require the prior approval of Bilbao Turismo. Under no circumstances may the party in question make total or partial duplicates of the assigned photographs.

The reproduction shall always include the wording "with the permission of Bilbao Turismo". Prior to the final medium being produced, the party in question shall send Bilbao Turismo a proof so that the latter may check and approve the proposed design.

The authorisations granted by Bilbao Turismo shall be valid for a maximum period of six months from the date of the licence being issued and shall end on the publication date.

The photographs of the Guggenheim Museum Bilbao are copyrighted by museum and the authorisation shall requested from the Guggenheim Museum Bilbao in order for them to be reproduced.

Pursuant to Act 15/1999, data provided shall be included in an automated file, whose ownership belongs to Bilbao Turismo, and whose purpose is to manage the uses of the photographs belonging to Bilbao Turismo. The interested parties are entitled to access, rectify and cancel the data and these rights may be exercised by contacting  
Bilbao Turismo, Plaza Ensanche, 11, 48009 Bilbao.